

ANTRIM BOAT CLUB

14A CASTLE ROAD ANTRIM BT41 1NA
www.antrimboatclub.co.uk



ANTRIM BOAT CLUB RULES

NAME AND OBJECTIVES

1. The name of the Club shall be "Antrim Boat Club" and the burgee of the club shall be a white flying swan on a blue background.
2. The objectives for which the club is formed are to promote and facilitate the sports of sailing, boating and other water sports.

MEMBERSHIP

3. Anyone supporting the objectives of the club is eligible as a candidate for membership
4. A candidate for membership shall send to the Honorary Secretary a form setting out his or her name and address and any other particulars the general committee shall require. The said form shall be displayed in a conspicuous place in the club premises for at least seven days before the election takes place and an interval of not less than two weeks shall elapse between the nomination and election of members. Persons who are candidates for membership have no privileges whatsoever in relation to the use of the club or its premises. All application forms must be accompanied by the subscription fee and entrance fee, if any.
5. Election of candidates to membership shall take place at meetings of the General Committee. Candidates shall be deemed to be elected, provided that a majority of the General Committee members vote in favour and provided that a quorum is present.
6. Any member desirous of resigning from the club shall notify their intention to the Honorary Secretary on or before the 1st September, otherwise they shall be liable for the next year's subscription.
7. Every member on joining the club implicitly undertakes to comply with these rules and any refusal or neglect to do so or any conduct which, in the opinion of the General Committee, is either unworthy of a member or otherwise injurious to the interests of the club shall render a member liable to expulsion by the General Committee, provided that before expelling a member such committee shall call upon him for an explanation of his conduct and shall give him an opportunity of defending himself or of resigning his membership.
 - 7.1. The vote on the resolution for expulsion shall be by ballot and the resolution shall only be carried if not less than three-quarters of the members of the General Committee present vote in favour of the resolution.
 - 7.2. Membership of the club and acceptance of these rules by the member shall be deemed to constitute consent to the holding of relevant personal data for the purposes of the Data Protection Act 1984.

HONORARY MEMBERS

8. The club on the recommendation of the General Committee may in a General Meeting elect as Honorary Members of the club any persons who are deemed by the committee and the club to be worthy of such election by reason of singular service to Antrim Boat Club in particular, or sailing in general.
 - 8.1. The total number of such honorary members shall not at any one time exceed 5% of the total number of all members.

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- 8.2. No person elected as an Honorary Member, not already being an Ordinary Member, shall be admitted to any of the privileges of membership until the expiration of a period of at least two days from the date of their election as an Honorary Member, and they shall be subject to these rules.

TEMPORARY MEMBERS

9. Where a team or other body of persons who are, as members of another club (whether registered or not), society or organisation, visiting the club for the purpose of taking part in or in the organisation of or arrangements for, pastime, sport, game or recreation at this club, the secretary or other officer of this club may enter in the guest book, hereinbefore referred to, the name of the club, society or organisation visiting this club and the number of such persons, without specifying their names and addresses, and intoxicating liquor may be supplied to such persons at the request and in the presence of any officer of this club on the occasion of that visit.
10. The Honorary Secretary or any other person who has received the authority of two members of the General Committee may expel temporarily or permanently any person who has the rights to use the club premises only under rule 9.
11. Persons shall not be admitted in such numbers to membership not carrying rights of voting in relation to the affairs of the club as will result in the number of members not having such rights being more than three times the number of members having such rights.

ENTRANCE FEE AND SUBSCRIPTION

12. There shall be an entrance fee of such sum as the General Committee may from time to time prescribe.
13. The annual subscription shall be payable on election and on the 1st October in each year. The grades of membership are:
- Full Member
 - Associate Member
 - Student Member
 - Junior Member
 - Senior Member
 - Family Membership
 - Block Membership

The Annual Subscription shall be prescribed by the General Committee.

- 13.1. A "Full" Member is any member over 18 years other than an Honorary, Associate, Student or Temporary Member.
- 13.2. An "Associate" Member is any person over 18 years who is already a fully paid-up member of a club affiliated to the RYA.
- 13.3. A "Student" Member is a member over the age of 18 years continuing a full-time educational course.
- 13.4. A "Junior" Member is a member under the age of 18 years.
- 13.5. A "senior" Member is a full member who has reached the UK national age of retirement and has been a member of the club for 3 consecutive years.

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- 13.6.** Family Membership" is available to two adults (one of whom is entitled to vote) who are members of the same household and includes any children under 18 of that household.
- 13.7.** "Block Membership" is available to groups of people where:
 - 13.7.1.** A clear and obvious group identity exists, and
 - 13.7.2.** A large proportion of members are variable, fluctuate and are transient.Block membership is subject to annual review by the general committee.
- 14.** Any member who has not paid their subscription by the first day of December shall be requested in the name of the General Committee to pay the same within 14 days and if their subscription is not paid by the 31st day of December their name may be removed from the list of members by the General Committee. A member's name may be restored at the discretion of the General Committee.
 - 14.1.** No member shall, after the 1st January in any year, be entitled to exercise any rights or privileges of membership until his entrance fee and subscription for that year and all arrears, if any, are paid.
 - 14.2.** A member elected before the 31st July in any year shall pay full subscription for that year. Members elected after the 31st July shall pay one quarter of the current year's subscription and the following year's subscription at the time of joining.
- 15.** The club has adopted and is committed to observing the Child Protection Policy as set out by the RYA NI, and at all times members in contact and working with young people in the club shall observe the Code of Conduct set out in the current RYA NI document.
- 16.** Members' boats, sailboards or equipment: If at any time any mooring fee, dinghy park fees, sailboard fees or storage fees for a member's equipment, payable to the club by any member or former member, shall be three months or more in arrears OR if it has been static and/or if it is deemed by the committee to be, not promoting the clubs objective (Rule 2) and/or if it is not value adding or fitting with the ethos of the club:
 - 16.1.** The committee shall be entitled to move the boat, sailboard or equipment to any other part of the premises without being liable for any loss or damage to the boat, sailboard or equipment however caused.
 - 16.2.** The committee shall be entitled upon giving one month's notice in writing to the member or former member, at his last known address shown in the register of members, to sell the boat, sailboard or equipment and deduct any monies due to the club (whether by way of arrears of subscription or mooring fees or otherwise) from the net proceeds of sale before accounting for the balance (if any) to the member or former member.
 - 16.3.** Alternatively, any boat, sailboard or equipment, which in the opinion of the committee cannot be sold, may upon such notice as aforesaid be disposed of in any manner the committee may think fit and the expenses recovered from the member or former member. Any arrears as aforesaid shall be deemed to be in debt to the club by the member or former member.
 - 16.4.** Furthermore, the club shall, at all times have a lien over members' or former members' boats, sailboards or equipment parked or moored on the club's premises or club moorings, in respect of all monies due to the club, whether in respect of arrears of the mooring fees or subscriptions or otherwise.

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OFFICERS

17. The officers of the club shall consist of a Commodore, a Vice-Commodore, a Rear-Commodore, an Honorary Secretary, a Membership Secretary, a Sailing Secretary and an Honorary Treasurer who shall be elected at the Annual General Meeting in each year, to hold office until the conclusion of the next Annual General Meeting. The retiring officers shall be eligible for re-election.
 - 17.1. The offices of Commodore, Vice Commodore and Rear Commodore shall not be held for a period of more than two consecutive years

GENERAL COMMITTEE

18. Members of the club elected at the Annual General Meeting, by the general body of members having rights of voting in the affairs of the club, shall hold office until the conclusion of the next Annual General Meeting or for the period of one year whichever is the longer. The committee shall consist of the officers, the ex-officio members, and not less than 5 and not more than 6 members of the club. The elected committee may co-opt two additional members to their number.
 - 18.1. A member to be eligible for election to the committee must be proposed and seconded by two full members of the club, and if the number so nominated exceeds the number of vacancies, the election shall be by ballot.
 - 18.2. If a casual vacancy occurs by death or resignation, the committee may co-opt a member to fill the vacancy.
 - 18.3. All co-opted members shall vacate their office at the conclusion of the next Annual General Meeting.
 - 18.4. The quorum for committee meetings shall be four.
 - 18.5. No elected member shall be eligible to serve on the Committee for more than three consecutive years.
19. The committee shall hold periodical meetings.

SUB-COMMITTEES

20. The General Committee may appoint such sub-committees as it may think fit provided that not less than one member of any sub-committee is a member of the General Committee. Vacation of the office on the General Committee shall also involve the vacation of office on any sub-committee.
21. The club's sailing committee shall be formed of not more than six members, each to be appointed by the General Committee on the recommendation of the Sailing Secretary. The Sailing Committee shall be responsible for:
 - 21.1. The organization of sailing events.
 - 21.2. The setting of handicaps.
 - 21.3. The co-ordination of sailing activities with other clubs.

MANAGEMENT OF THE CLUB

22. The business and affairs of the club shall be wholly managed by the General Committee according to these rules. Such committee shall apply the funds of the club in such manner as complies with rule 38, and shall make such by-laws, rules and regulations as it thinks fit as to the management of any club premises.

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23. It shall be the responsibility of the Honorary Treasurer to keep correct accounts and books showing the receipts, expenditure and financial affairs of the club. The club's financial year shall be from 1st October to 30th September to coincide with the membership year.

LIST OF OFFICERS AND MEMBERS

24. An alphabetical list of the names and addresses of every officer and member of the club shall be kept on the premises of the club.
 - 24.1. Members are required to supply the general committee with an email address as electronic mail is the clubs preferred method of communication. It shall also be the member's responsibility to ensure their address is valid and inform the club secretary of any change. Opt out from electronic mail; will be available if submitted in writing to the club secretary.

HONORARY AUDITOR

25. At the Annual General Meeting in each year there shall be appointed an Auditor whose duty it shall be to audit the accounts of the club for that current year. A copy of the audited accounts shall be prominently displayed in the club premises prior to the Annual General Meeting. In the event of the person appointed as Auditor being unwilling or unable to act, the General Committee shall appoint a substitute.

GENERAL MEETINGS

26. An Annual General Meeting shall be held in Antrim some day in the month of November to be fixed by the Commodore. No business except the passing of the accounts, the election of the officers and the General Committee, the appointment of the Auditor, and any business that the General Committee may order to be inserted in the notice convening the meeting, shall be discussed at such a meeting unless notice thereof be given to the Honorary Secretary before the 1st November prior to such a meeting.
27. The General Committee may at any time call a General Meeting of the club for any specific business. The discussion at such a general meeting shall be confined to the business stated in the notice sent to members.
 - 27.1. Thirty members (or, if the total membership of the club is less than 150, one fifth of the said total) may join together to summon, or cause the Honorary Secretary to summon by notice as herein-after mentioned, a General Meeting.
28. The Honorary Secretary shall give at least 14 days notice of the date of the Annual General Meeting. He shall send each member, notice thereof and of the business to be brought forward thereat
29. A General Meeting may at any time without reason given, remove any member from any position, which he or she may hold within the club or its committees.
30. At the Annual General Meeting or a General Meeting of the club attendance shall be open to all members but in the event of voting being necessary only full members shall be entitled to vote. In the case of an equality of votes the Commodore shall have a second or casting vote.

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GUESTS

31. Any member may introduce as his or her guest any person, subject to the following rules:
 - 31.1. No member may introduce more than two guests in any one day.
 - 31.2. The same person, except where that person is a parent, husband, wife or child of a member, shall not be admitted as a guest to the club premises on more than twenty days in any period of twelve months.
 - 31.3. A guest of a member shall not be admitted to the club premises except in the company of a member and the member shall immediately on the admission of his guest to the club premises, enter his name and address and the name and address of his guest in a book which shall be kept for that purpose and which shall show the date of each visit.
 - 31.4. A member shall be responsible for his guest strictly observing the rules and shall not leave the club premises before his guest and a guest of a member shall not be supplied with intoxicating liquor in the club premises unless upon the invitation and in the company of the member.

INTOXICATING LIQUOR

32. A visitor shall not be supplied with intoxicating liquor in the club premises unless upon the invitation and in the company of a member.
33. Intoxicating liquor shall not be sold to any person under the age of 18 years.
34. No member of the committee and no manager or servant employed in the club, shall have any personal interest in the supply of intoxicating liquor in the club or in the profits arising from such supply.
35. No person shall be paid at the expense of the club any commission, percentage or similar payment on or with reference to the purchases of intoxicating liquor by the club.
36. No person shall, directly or indirectly, derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the club or members or guests, apart from any benefit accruing to the club as a whole.
37. A statement, printed in plain type of the hours during which intoxicating liquor may be supplied by the permission of the club shall be exhibited in a conspicuous part of the club premises.
38. Intoxicating liquor shall not be supplied to persons who are not members of the club for consumption outside the premises of the club.
39. Intoxicating liquor shall not be supplied to members of the club for consumption outside the premises of the club except where the liquor is supplied in such quantities and during such hours, being hours within the permitted hours, and on such days as the Sub-Divisional Commander for the police Subdivision in which the premises are situated may authorise in writing.
40. Members of the club may be supplied with intoxicating liquor:
 - 40.1. On week days other than Good Friday and Christmas Day, from 10.30 am to 11.00 pm.
 - 40.2. On Good Friday from 5.00 pm to 11.00 pm.
 - 40.3. On Sunday (not being Christmas Day) from 12.30 pm to 2.00 pm and from 4.00 pm to 7.30 pm.
 - 40.4. On Christmas Day from 12.30 pm to 10.00 pm.

Provided always, however, such hours may be extended on special occasions in accordance with article 25 of the Registration of Clubs (NI) Order 1987 or any statutory modification thereof for the time being enforced.

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DISTRIBUTION OF CLUB ASSETS

41. No money or property of the club or any gain arising from the carrying on of the club shall be applied otherwise than for the benefit of the club or for a benevolent and/or charitable purpose to be nominated by a General Meeting. At no time and under no circumstances shall assets of the club be distributed among members, either on an interim or on a winding up basis.

DISSOLUTION

42. A resolution to dissolve the club shall be passed only at a General Meeting summoned for the purpose of such resolution if supported by not less than two thirds of those present and entitled to vote.
43. In the event of the club being dissolved, surplus assets remaining after the satisfaction of debts and liabilities shall be held in trust until transferred to an institution or organisation with objectives similar to those of Antrim Boat Club, provided that such an institution or such an organisation's rules, similarly preclude the distribution of such assets to its members.

TRUSTEES

44. The Club property shall be vested in trustees who shall deal with it as directed by the committee. The optimum number of trustees shall be four however the club can operate with a minimum of 2 and no more than 4. The trustees shall be appointed at a General or a Special Meeting of the club by a majority of two thirds of the members present and voting at such a meeting. The trustees must be members of the club and shall be exofficio members of the committee. At any General or Special Meeting of the club any trustee may be relieved of their trust by a vote of two thirds of the members present and voting, and in such case a replacement trustee shall be elected. An entry in the minutes signed by the chairman shall be conclusive evidence indemnifying the trustee against any liability and expense incurred by them by reason of their position as trustees.

INSURANCE

45. The Antrim Boat Club is a voluntary body promoted solely for the enjoyment of a sport and no liability can be accepted or assumed against the club, or any officers or members of the club, for loss, damage or accident in any shape or form suffered by or to any person or member assembled for the enjoyment of the sport, or any purpose relevant thereto. All members using the club's facilities for launching, recovery, mooring or parking of boats must effect insurance against damage to a third party and produce a valid certificate of insurance, when paying their annual subscription or at any other time when required to do so by an authorised official of the club. Failure to effect proper insurance may, on being reported to the general committee, result in members being barred from club events and asked to remove their craft.

JETTIES

46. All jetties will be administered by the general committee of the club who will be responsible for the allocation of berths and the fixing of charges. As a condition of accepting a berth, members will be required to effect the building and maintenance of the jetty in acceptance with a scheme drawn up

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and supervised by a member of the general committee, who will at the club's expense provide the materials. The cost of this will be taken into account when setting charges.

NEW RULES, AMENDMENTS AND ALTERATIONS

47. Subject always to the provisions of rule 48.
- 47.1. Notice of any alteration or addition to the rules intended to be proposed by a member of the club shall be given to the Honorary Secretary in writing before the 1st November, if the same is to be proposed at the Annual General Meeting, or at least one month before any General Meeting at which the same is to be brought forward, and full particulars of any such proposed alterations or additions shall be set out in the notice convening the meeting.
- 47.2. All such proposed alterations or additions and any amendments to them which may be proposed and seconded shall be put to the vote of the meeting, and provided that on a show of hands or, if demanded, on a poll, a majority of two-thirds of the votes of those members present and voting shall be cast in favour of any proposed alterations or additions or amendments then the same shall be deemed to be carried.
48. Notwithstanding anything herein before contained, the committee shall have full power, without the necessity of calling any meeting of the club, to make such alterations to the rules as may be necessary to make the same comply:
- With the provision of the Registration of Clubs (NI) order 1987 or any statutory modification thereof for the time being in force.
 - With the requirements of a county court or a court of summary jurisdiction.

SAFETY RULES

49. The following are recommendations that apply to all club activities. They are for your own safety and you are required to observe them on all occasions.
- 49.1. You should ensure that your boat has adequate buoyancy, and it is recommended that you carry the following equipment:
- | | |
|--------------------|------------------|
| Knife | Baler/bilge pump |
| Paddle | Anchor and warp |
| Gunwale life-lines | Throwing line |
| Whistle | Dan-buoy |
| Flares | Buoyancy aids |
- 49.2. Buoyancy aids should be worn. The use of a proper BS life-jacket on all occasions is strongly recommended. The commonly used buoyancy waistcoat does not give the best protection. Whichever type is worn please ensure that it is properly and tightly fastened.
- 49.3. Lone sailing. It is recommended that a single boat should not venture out alone. You should always have at least one other boat to accompany you, or arrange a competent watch on shore.
- 49.4. You should not sail unless you can swim. A suggested swimming standard is 25 yards wearing light clothing.

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- 49.5. You must register event entry:
- 49.5.1. Before each race each helmsman must enter details of their boat, crew and own name in the register kept in the clubhouse. This is so that the Officer of the Day and the Safety Officer can fulfil their duties efficiently.
 - 49.5.2. Helmsmen must resign the register on returning to the shore.
- 49.6. Clothing: When dinghy sailing from October to April inclusive, wet suits must be worn. You are also recommended to wear wet bootees and gloves. Cruiser sailors must also be adequately clothed for winter sailing.
- 49.7. Attracting attention: A capsized boat which is not quickly righted will draw the attention of the rescue boat. If your boat has been righted and you still require assistance, lower a sail. Never leave your boat. You can be rescued much more easily if you stay with your boat.
- 49.8. Rescue Boat: in severe conditions if more than one boat requires assistance, the Rescue Boat Operator may instruct a crew to leave their dinghy and board the rescue boat so that they can attend to any other boat in difficulty. Their instructions must be obeyed. Remember, lives are more important than boats. Your boat should be insured.
- 49.9. Non-Racing Boats: On racing days, boats which are not racing or which have retired or have been disqualified should remain in the general race area so that they are within the supervision of the Safety Officer. (Care must be taken to avoid interfering with those boats that are still racing).
- 49.10. The Final Responsibility for Safety is yours: Your attention is drawn to IYRU Rule 13, which states: "...it shall be the sole responsibility of each yacht to decide whether or not to start or continue to race".
- 49.11. Prohibition from sailing: At any time a member of the Sailing Committee or a Duty Officer may, for safety reasons, prohibit any club member from sailing.

It is hereby certified that this document represents a true and the most up-to-date version of the Rules of "Antrim Boat Club".

Signed:

William McIlvenna (Commodore)

Date: 17.03.2017

John Downes (Honorary Secretary)

Date: 17.03.2017